



## Flight Instructor Code of Conduct

### **Commitment to the aviation system**

We maintain public confidence in the aviation profession by:

- demonstrating a commitment to providing high-quality and effective teaching
- engaging in professional, respectful and collaborative relationships with colleagues and students
- demonstrating a high standard of professional behaviour and integrity
- training pilots not just teaching people to fly.

### **Commitment to trainee pilots**

We work in the best interests of trainee pilots by:

- providing quality training
- promoting safety
- engaging in ethical and professional relationships with trainee pilots that respect professional and social boundaries, and considering them as key clients
- respecting the diversity of the heritage, language, identity and culture of all trainee pilots.

### **Commitment to society**

We respect a trusted role in society and the influence exercised in shaping futures by:

- promoting aviation to the next generation - fostering dreams of aspiring pilots
- upholding standards
- training quality pilots
- fostering trainee pilots to be active participants in community life and engaged in issues important to the social, economic and environmental wellbeing of society.

## Examples of standards

### Commitment to the aviation system

We maintain public confidence in the aviation profession by:

<b>Demonstrating a commitment to providing high-quality and effective teaching</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Being willing to review and modify procedures and to challenge normal practices when necessary.</li> <li>● Being able to deliver the whole curriculum and be willing to deliver subjects outside your specialist field</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Approving lessons when you know further work is required.</li> <li>● Signing out students for flights when you know the conditions are marginal or unsafe</li> </ul>
<b>Engaging in professional, respectful, and collaborative relationships with colleagues and students</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Sharing knowledge</li> <li>● Being approachable</li> <li>● Working together as a team</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Not leading by example</li> <li>● Not addressing problems</li> <li>● Not contributing to the team</li> </ul>
<b>Demonstrating a high standard of professional behaviour and integrity</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Upholding values – being a role model</li> <li>● Leading by example</li> <li>● Showing respect to everyone</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Not exercising good judgement or common sense</li> <li>● Not being on board with procedure</li> <li>● Talking negatively about your teammates</li> </ul>
<b>Training pilots not just teaching people to fly</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Continuing to develop consistent skills – making their weak area their strong area</li> <li>● Taking the time to explain why, not 'just because'</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Doing only the bare minimum of what's required</li> <li>● Not checking that logbooks and paperwork are ready before a flight test</li> </ul>

## Commitment to trainee pilots

We work in the best interests of pilots by:

<b>Providing quality training</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Always teaching to the same high standards (leading by example)</li> <li>● Being on time and sticking to the values</li> <li>● Helping struggling students with theory subjects and practical piloting skills</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Not demonstrating good airmanship</li> <li>● Being unapproachable</li> <li>● Putting your interests before students</li> <li>● Behaving unsafely</li> </ul>
<b>Promoting safety</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Making sure students are using "I am Safe" and following this yourself</li> <li>● Filing safety reports as a matter of urgency</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Being reckless and not mentally aware</li> <li>● Not reporting incidents so as to avoid possible repercussions</li> </ul>
<b>Engaging in ethical and professional relationships with trainee pilots that respect professional boundaries, and considering them as key clients</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Treating them like a customer and always being willing to listen</li> <li>● Respecting personal space and maintaining appropriate social boundaries</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Not showing good role modelling. "Do as I say, not as I do"</li> <li>● Knowingly putting yourself or a student in a compromising position professionally or socially</li> </ul>
<b>Respecting the diversity of the heritage, language, identity, and culture of all trainee pilots</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Communicating and showing empathy with the student</li> <li>● Treat students with respect and as an equal</li> <li>● Being patient in listening and communicating to ensure the student understands</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Not listening</li> <li>● Being unwilling to adapt and learn</li> <li>● Not respecting the learning style of different cultures</li> </ul>

## Commitment to society

We respect a trusted role in society and the influence exercised in shaping futures by:

<b>Promoting aviation to the next generation – fostering dreams of aspiring pilots</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Being approachable and answering questions from the public</li> <li>● Shining a safe, positive light on social media</li> <li>● Explaining the options of training</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Negative talk about the future of the industry</li> <li>● Not behaving appropriately in front of students and peers</li> <li>● Making the industry feel out of reach</li> </ul>
<b>Upholding standards</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Following all relevant values</li> <li>● Acting appropriately, even when no-one is looking</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Behaving badly when representing your organisation</li> <li>● Knowingly putting yourself or others at risk</li> </ul>
<b>Training quality pilots</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Training students safely through standardised training</li> <li>● Professionalism and on time performance</li> <li>● Being professional and on time</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Willingly breaking the rules</li> <li>● Not following SOPs</li> <li>● Poor role modelling and not leading by example</li> </ul>
<b>Fostering trainee pilots to be active participants in community life and engaged in issues important to the social, economic and environmental wellbeing of society</b>	
Behaviour that shows commitment	<ul style="list-style-type: none"> <li>● Supporting students' participation in the community</li> <li>● Promoting an understanding of cultural practices</li> <li>● Helping students understand both the local and New Zealand's culture</li> </ul>
Behaviour that doesn't show commitment	<ul style="list-style-type: none"> <li>● Being culturally insensitive</li> <li>● Voicing negative opinions</li> <li>● Not being an active member of society, and not getting involved when asked to</li> </ul>