

OPMF 03 – Competency Assessment Form

This form is to be used where pilot currency has lapsed to regain currency

Applicant Details

Pilot Name	NZHGPA #.....
Email	NZ Contact Phone

Assessor Details

Pilot Name	NZHGPA #.....
Email	NZ Contact Phone

Pilot Certificate being assessed for:

..... <i>Example: Nov, PG2 etc</i>

Initial Checks: (assessor to sign)

Check the NZHGPA OPM Ref 6.2.1 Authority for the assessor requirements for the rating being applied for.

Note: *For tandem assessments an assessor must be either a tandem rated instructor or a tandem commercial flight examiner.*

	YES	NO
Equipment being used meets NZHGPA standards	<input type="checkbox"/>	<input type="checkbox"/>
Applicant has a current membership with the NZHGPA	<input type="checkbox"/>	<input type="checkbox"/>
Applicant meets “IM SAFE” Criteria	<input type="checkbox"/>	<input type="checkbox"/>

Documents Checklist: (assessor to sign)

	YES	NO
Logbook Presented (optional but may be requested)	<input type="checkbox"/>	<input type="checkbox"/>
First Aid Cert (For PG3, Tandem and Instructor Applications)	<input type="checkbox"/>	<input type="checkbox"/>

Assessment: (assessor to sign)

	PIN	Signature
The applicant must:		
a) Show competency in the discipline being applied for
b) Be assessed on at least two separate flights
c) Demonstrate a “safety first” attitude for self and others
e) Demonstrate flight skills specific to the Certificate being applied for

Assessment Notes: (assessor to complete)

What went well? What could be worked on?

.....

.....

.....

.....

.....

.....

Declaration (assessor to sign)

As assessor I(name) confirm that I am competent and approved to carry out this assessment, and that I have assessed the applicant named above as meeting the competency requirements of the NZHGPA.

Signed.....

Date.....

Note:

1. Check the NZHGPA OPM for the assessor requirements for the rating being applied for.
2. Pilot Certificates are not effective until applications are processed by the NZHGPA, and a rating card supplied to the pilot.
3. Full Membership to the NZHGPA is required for issuance of any pilot ratings in NZ.
4. The clearer the application is made the easier and faster it will be processed, this includes the quality of the documents provided.

When completed, send a legible copy this form ELECTRONICALLY in PDF or TIFF format to the NZHGPA Administrator admin@nzhgpa.org.nz in conjunction with an electronic copy of the Documents needed for the application. You are advised to retain and file the originals.